

ArcelorMittal Dofasco



**Corporate Community Investment Fund  
Application Process for 2025 Grants**

## DEADLINES

Proposals for 2025 Corporate Community Investment Fund grants will be accepted from December 20, 2024 to January 30, 2025. Unsolicited proposals are not accepted outside of this period.

To learn more about ArcelorMittal Dofasco's other resources including granting, volunteering and leadership please visit <https://dofasco.arcelormittal.com/sustainability>.

## HOW TO APPLY

**All applications must be made online through our electronic application process:**

<https://www.grantrequest.ca/Login.aspx?ReturnUrl=%2fapplication.aspx%3fsid%3d5831%26fid%3d35167&sid=5831&fid=35167>

**Paper submissions will not be considered.**

If you experience technical difficulties, please contact Sara Wallner at [s.wallner@hamiltoncommunityfoundation.ca](mailto:s.wallner@hamiltoncommunityfoundation.ca) or 905.523.5600 x 235.

Applications include:

- A completed application form with all questions answered; and
- All attachments required and listed in the Grant Application.

**Please note:** Applications will not be considered until all required attachments have been received.

Only one grant will be approved at a time to a single organization and concurrent pledges will not be considered.

## **ASSESSMENT CRITERIA**

The ArcelorMittal Dofasco Corporate Community Investment Fund Committee and Hamilton Community Foundation assess applications by examining how well the proposed activities support the company's areas of focus, objectives, and criteria.

### **Organizational criteria**

An organization's ability to carry out the proposed activity and to achieve the desired results are demonstrated by:

- A relevant mandate, proven track record, and good operating systems.
- An elected, volunteer Board of Directors that is representative of the community and accountable to it through public general meetings and governance standards.
- A demonstrated need / opportunity for the project.
- An appropriate organizational structure and set of skills, including responsiveness to changing community needs and opportunities.
- A history of partnering with others (where appropriate).
- A demonstrated understanding of how the goals of the proposed project meet community needs and opportunities; and
- Demonstrated support / partnership.

An organization's ability to manage both the requested funds and the resources needed to carry out the project are demonstrated by:

- A realistic relationship between the requested amount and the organization's current annual budget.
- Appropriate financial management policies and practices.
- No significant accumulated deficit; and
- No large, unrestricted reserve funds or accumulated surplus.

### **Application criteria**

Applications are assessed in accordance with the following:

- Demonstration of ability to comply with and meet the eligibility for funding criteria and the organizational criteria outlined above.
- Clear, measurable benefits to the community.
- Community support in the form of volunteer time and participation by its members, and financial and in-kind contributions from other funders, corporate sponsors, individual donors, and the applicant.
- Involvement of multiple partners in planning, doing, or evaluating the work (where appropriate).
- Support from people who are knowledgeable about the sector, the community and / or the initiative.
- Significant need for ArcelorMittal Dofasco's funding and evidence that ArcelorMittal Dofasco is the appropriate funder; and
- Sustainability or lasting impact (for grants over \$25,000, where applicable) \*

\*Examples of sustainability or lasting impact could include:

- Added value to community life even after the duration of the grant (for example, participants continue to share what they have learned, a permanent change has been achieved in the community).
- Greater accessibility to activities, programs, or venues, including geographical, physical, cultural, or economic accessibility beyond the life of the grant; or
- A plan for ensuring resources are in place to continue the work after the grant ends (including maintenance for renovation and equipment grants).

All requests for funding support are assessed with the Hamilton Community Foundation in accordance with our established criteria to ensure fairness and accountability.

Successful applicants generally meet all the organizational criteria and numerous aspects of the application criteria.

### **APPLICATION REVIEW PROCESS**

The review process is conducted by the ArcelorMittal Dofasco Corporate Community Investment Fund Committee, supported by the administrative services of Hamilton Community Foundation.

ArcelorMittal Dofasco's Corporate Community Investment Fund Committee sets funding priorities guided by ArcelorMittal Dofasco's policies, objectives, and funding criteria. When it receives your application, it will:

- Decide if the proposed activity is the best use of ArcelorMittal Dofasco's funds and whether the applicant is the best group to deliver the program/project.
- Conduct, if warranted, an interview or a site visit with your staff, Board members, clients and/or members; and
- Recommend approval of either the full or a reduced grant amount or decline the application.

### **Communication of the decision to the applicant**

Each applicant will receive either a Letter of Confirmation or a Letter of Decline. ArcelorMittal Dofasco and the Hamilton Community Foundation will make every effort to contact applicants as soon as possible after a decision has been made.

Due to the volume of applications, we process every year, we cannot process incomplete applications, even if you are applying for time-sensitive projects.

### **Letter of Confirmation**

The Letter of Confirmation will state the conditions of your grant. These will form the basis of your reporting and evaluation requirements.

## **Recognition Opportunities**

In conjunction with the recipient organization, ArcelorMittal Dofasco will undertake to develop mutually agreed upon recognition opportunities to acknowledge the financial contribution being made by ArcelorMittal Dofasco, which will include, but not limited to, publicity through ArcelorMittal Dofasco's internal and external communications including but not limited to our website, social media, corporate magazines, digital displays, and any other channels we deem appropriate.

## **Reporting and evaluation requirements**

Reporting and evaluation are important parts of our granting process. They enable you and ArcelorMittal Dofasco to:

- Be accountable
- Learn from the work that is done.
- Share your results with others; and
- Understand the impact of ArcelorMittal Dofasco's funding on different sectors and communities.

All grant recipients are required to annually report on the work for which they receive funding. Grant recipients are asked to provide information such as a summary of your achievements, a financial report and a description of your activities and outcomes. Grant recipients must understand that by accepting funding they may be subject to a review by the Hamilton Community Foundation in consultation with ArcelorMittal Dofasco to ensure that the funding provided has been used appropriately.

Details on how to complete the final report will be provided in the letter of confirmation.

**For more information, please send us a message: <https://dofasco.arcelormittal.com/contact-us>**